



# **TAMWORTH REGIONAL COUNCIL**

## **ANNEXURES for ORDINARY COUNCIL AGENDA**

**11 MAY 2021**

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## Facility Improvement Fund 2020-2021

### OVERVIEW

The Facility Improvement Fund provides an opportunity for Council's Section 355 Committees to seek financial assistance to make improvements to community facilities or equipment in their care, or to provide a benefit to their community. Eligible projects must have a degree of community consensus and most importantly provide a recognised community benefit.

### GUIDELINES AND IMPORTANT INFORMATION

#### WHO CAN APPLY?

Applications are restricted to Section 355 Facility Management Committees of Tamworth Regional Council.

#### WHAT CAN THE FUNDS BE SPENT ON?

Any capital project that displays community consensus and community benefit.

#### WHAT IS THE MAXIMUM AMOUNT OF MONEY AVAILABLE TO EACH GROUP?

Funding available through this program is limited and Council will be endeavouring to support projects which provide maximum community benefit. Council's contribution to each project will not exceed \$10,000.00.

#### DOES COUNCIL REQUIRE MATCHING FUNDING OR MATCHING IN-KIND SUPPORT?

Yes; Section 355 Committees must be able to match the amount they are requesting either through providing matching funding, matching in-kind support or a combination of both. Projects which contain a higher level of community contribution may receive a higher priority.

#### WILL COUNCIL PROVIDE THE EXACT AMOUNT OF FUNDING ASKED FOR?

Not necessarily; Council reserves the right to provide all, part or none of the funding requested in each individual application.

#### COMPLETING THE APPLICATION:

All questions within the application must be completed. Council requests that photographs of the project site along with quotation for the works are included in the application. Please note that incomplete applications may not be considered for funding; this includes the absence of costing and quotes.

#### WHO MAKES THE FINAL DECISION ABOUT HOW THE FUNDS WILL BE DISTRIBUTED?

Once all applications have been received, they will be summarised and a determination made at an Ordinary Meeting of Council.

#### WHAT HAPPENS AFTER THE COUNCIL MEETING?

All applications will be acknowledged on receipt. Following the Council meeting, all Committees who lodged an application will be advised of the outcome of their submission; those who are successful will be advised of the amount allocated and the method of accessing the funds.

#### PROJECT COMPLETION:

It is expected that projects will be completed by 30 June 2021. Should a project not be completed by this date, the Committee must notify Tamworth Regional Council. Projects that have not commenced by this date will forfeit any funding allocated through the Facility Improvement Fund.

#### ACQUITTAL:

Following completion of the approved project, the Committee is required to complete and submit an Acquittal Form together with photos of the completed project.

Applications close 5pm on Monday 14 December 2020

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